

Delkus Tower Condominium Association, Inc.

6725 Harding Avenue

OFFICE

Miami Beach, Florida 33141

Application for Sale/Lease

Date: _____

Name of Seller/Lessor: _____

Name of Purchaser/Lessee: _____
List all Names, as they will appear on Lease Agreement

Address of Unit: _____

Telephone: Home: _____ Work: _____

Cell: _____ Pager: _____

Instructions for application

1. Please complete and sign enclosed application.
2. Please provide a copy of the sales or lease agreement and addendum together with the application.
3. Include a \$125.00 screening fee to Delkus Tower Condominium Assn., Inc.
4. Please refer to documents requested as attached.
5. After the application is submitted, please contact the Association to schedule a screening interview, **prior to occupying the unit.**
6. PLEASE ALLOW 7 – 10 BUSINESS DAYS FOR PROCESSING
7. Your completed application, lease and screening fee may be mailed to:
Delkus Tower Condominium Association, Inc.
6725 Harding Avenue - Office
Miami Beach, Florida 33141

DO NOT SUBMIT AN APPLICATION UNTIL ALL THE COMPLETED DOCUMENTS REQUESTED ARE ATTACHED TO THE APPLICATION

RESTRICTIONS:

- One parking space available per unit
- Pets must be registered
- Subleasing is not allowed.
- Minimum lease term is 6 months
- No Commercial Vehicles allowed except when working on the property
- Please review the Rules and Regulations

If you have any questions, please call the Association at (305) 519-4253.

Thank you.

The Board of Directors
Delkus Tower Condominium Assn., Inc.

Delkus Towers Condominium Association, Inc.
6725 Harding Avenue - Office
Miami Beach, Florida 33141
Tel: 305-519-4253
Delkus6725@gmil.com * c.kremen2020@gmail.com

THE FOLLOWING DOCUMENTS MUST BE INCLUDED WITH THIS APPLICATION.

The list below is mandatory; the application will not be processed without the following items.

1. Copy of Identification for each applicant over 18 years of age. These include; Driver's License, Florida I.D., or Passport.
2. For those with no Social Security,
 - a. A copy of the Police Report is required.
 - b. For Foreign National a police report from the country of residence is required.
3. Copy of Vehicle Registration – Only one vehicle per unit.
4. Copy of Sales Contract or Lease Agreement – Per City of Miami Beach minimum leasing period is 6 months.
5. 3 Written Letters of Recommendation, not family members; one should be from your employer.
6. Bank statements for the last two months (Please blackout account number). Or bank letter indicating average balance of account and date opened.
7. Pay stubs for last 2 months or last W-2.
8. A non-refundable application fee of \$125.00 Cashier's Check, Money Order Payable to: **Delkus Tower Condominium Assn., Inc. If more than one person is applying, if the applicants are not related, (i.e. parents or siblings) another application and fee must be submitted.**

Your completed application will be processed within ten (10) business days. You will be asked to set up an interview which should take about 20-30 minutes. Please provide us with a current phone number so we can contact you. You will learn about your Association and the governing Rules and Regulations.

Florida Law requires the seller to provide you with your Association Documents (Declaration of Covenants) if you are purchasing. Make sure you obtain these as you will have to provide them when you sell your condo. If seller does not provide these documents, you may purchase them from Management.

Upon closing, please send a copy of **warranty deed** to the management company to update your information. **You can request maintenance coupons booklet (about 15 days to process). Auto Debit is also available.**

In the meantime, payments may be sent to the Management Company whose address is below. **Payable to Delkus Tower Condominium Assn., Inc. including unit number and mailed to the Association office, 6725 Harding Avenue, Miami Beach, FL 33141. Please call us for FEDEX address.**

Management Company Information:

Association Management Group, Inc. - Carina Kremen, CAM
P.O. Box 2424, Hallandale, FL 33008
2300 NE 211 St. Miami, FL 33180
(305) 305-519-4253
Email: c.kremen2020@gmail.com