

APPLICATION FOR CONSTRUCTION / REMODELING

Owners Name: _____ Unit # _____

Tenants' Name (if applicable): _____

Tenant's Phone (if applicable): _____

Tenant E-mail (if applicable): _____

Owner's Mailing Address: _____

Owner's Cell Phone: _____

Work Phone: _____ Home Phone: _____

Owner's E-Mail: _____

We/I, the owner(s) of the above Unit, desire to make the following modification(s) to the Unit,
(check appropriate boxes):

Kitchen Remodeling	☐	Bath remodeling	☐	Painting	☐
Security bars	☐	New Door	☐	Windows	☐
Hurricane shutters	☐	Painting	☐	Patio Doors	☐
Antenna/Satellite dish	☐	A/C Installation	☐	Other	☐

Specify: _____

Describe the modifications in detail; include:

- Colors, including paint chips
- Materials samples and swatches
- Size and placement. Attach a sketch or professional plan, if necessary. A sketch of each Unit's floor plan is available behind the Condominium Documents.
- Copy of Contractor's Proposal, including;
 - License(s)
 - Certificate of Insurance(s), including Liability and Worker's Compensation for all vendors involved in the project

- Architectural Drawings are required, where applicable
- **Please check-off and/or write-in what your Project will include:**
 - Structural/Walls and/or partition removal _____
 - Electrical _____
 - Plumbing _____
 - Other: _____

Below are some of the general guidelines which must be observed. In addition, please refer to the **Rules and Regulations Manual and adhere to all rules, regulations and policies.**

- Approval must be requested before starting work.
- Work permitted during regular business hours Monday – Friday no earlier than 9:00 AM.
- All plumbing, electrical and construction projects must performed by licensed and insured contractors in Florida. Some projects must remit an architectural report and certification.
- Permits must be submitted to the Association upon receipt and displayed in a conspicuous place.
- Owners are responsible for permits and all items required certifying a project.
- Common areas must be kept clean as work progresses.
- Use pads to protect the elevator.

NOTE: This request must be approved **before** the start of any work.

- Any alterations or additions made without prior approval are subject for removal or corrections at unit owner's expense
- All alterations or additions are to be maintained and insured at owner's expense.
- No alteration will be permitted that increases the Association insurance.
- Unit owner agrees to hold the Association harmless from any and all claims, losses, damages, injuries, suits and costs resulting from installation. Contractors will name "Delkus Towers" as additionally insured on their Certificate of Insurance and will provide proof of Worker's Comp or State of Florida Workers Comp Exemption forms.
- Owner is responsible for obtaining all county permits and licenses and to abide by all county and state restrictions, regulations and requirements for any construction.

Owner signature

Date

=====
Association use only:

Approved: _____ Disapproved: _____ Pending further info: _____

Comments: _____

By: _____ Date: _____